



**Position Title:** Portland Gear Hub Bicycle Mechanic  
**Reports To:** Service Manager  
**Work Location:** On site at 155 Washington Ave, Portland, Maine  
**Job Type:** Full Time, Year-Round, 32-40 hours per week  
**Work Schedule:** Tuesday-Saturday

### **Job Summary**

Are you an experienced bicycle mechanic interested in joining a fast-paced mission driven organization? Do you love to share your excitement and knowledge about bikes and outdoor gear? Do you have an appreciation for recycling used equipment? We are looking for a bike mechanic to focus on refurbishing, repairing and servicing bicycles. Additionally, you will also support our volunteer and bicycle donation programs- working with a diverse population of customers, volunteers and program participants.

### **Job Qualifications:**

- A minimum of 2-3 years' experience in bicycle repair service at a bicycle shop, co-op, or nonprofit
- Familiarity with used and new bikes, components, and their compatibilities
- A passion for the outdoors and desire to promote equitable access to gear
- Proficient using computers and tech - iPad, laptops, emails, Microsoft 365, (Lightspeed and Google Translate are a plus)
- Multilingualism a plus

### **Physical Work Environment and Demands\*:**

- The noise level in the shop work environment is often loud.
  - Shifts include long periods of being upright and stationary, moving and traversing, moving objects up to 50lbs, reaching, and lowering oneself.
- \*Reasonable accommodation(s) may be made to enable individuals with disabilities to perform the essential functions of this position.

**Compensation:**

Up to \$21/hr, commensurate with experience, combined with a comprehensive benefits package detailed below.

**Benefits:**

- 20 paid vacation and 11 paid holidays
- 80% employer-paid health insurance plan
- 100% employer-paid dental and vision plan
- 100% employer-paid short-term disability insurance plan
- Simple IRA plan with a 3% match after 1 year
- Direct dependents of full-time employees receive up to 95% off Ketcha Outdoors summer camp, preschool, afterschool and vacation camp programs.
- Discounts on new and used bikes, bike parts, bike gear and outdoor gear

**About the Portland Gear Hub**

The [Portland Gear Hub](#) is a full-service outdoor gear and bike shop in the East Bayside neighborhood of Portland, Maine. We refurbish donated bikes and outdoor equipment to increase equitable access to affordable, reliable gear and lower the barrier of entry for those interested in outdoor recreation and sustainable transportation. Additionally, our staff and volunteers provide free and low-cost bicycle maintenance classes for youth and adults, and through programs like Bikes for All Mainers, provide hundreds of refurbished bicycles to individuals and families annually. We also partner with Oxbow Brewery to provide XC ski and snowshoe rentals at the Oxbow Beer Garden during the winter months.

Portland Gear Hub is part of Ketcha Outdoors, a year-round non-profit outdoor education organization delivering innovative programs in southern Maine with a mission to provide equitable access to outdoor experiences and gear, promoting well-being, sustainability and resilient communities. Ketcha has been operating on 107 acres of forest, fields, and farm tucked between the seashore and the salt marshes in Scarborough since 1964. Ketcha Outdoors has an ACA accredited summer day camp, a nature-based Farm and Forest Preschool, and after school and vacation camps.

**Ketcha Outdoors is an equal opportunity employer. As an organization we strive to build a team of employees that represents the diversity of the people we serve.** We are committed to employing and supporting individuals who are passionate about bicycle mechanics, social justice and have relevant work experience, regardless of their race, color, national origin, ancestry, sex, sexual orientation, gender identity, gender expression, physical or mental disability, religion, familial status or experience with poverty, receipt of public assistance, or homelessness.

**To Apply:**

Please email your resume and cover letter to James O'Donnell, Portland Gear Hub Director, at [jobs@ketchaoutdoors.org](mailto:jobs@ketchaoutdoors.org) or visit us at the shop during open hours.